



VACANCY ANNOUNCEMENT

Enhanced Skills for Sustainable and Rewarding Employment (ENSSURE), a bilateral initiative of Governments of Nepal and Switzerland, supports Nepalese youths, women, and men, gain social and economic benefits from a federalized TVET system. To the end, the project has been supporting three spheres of governments to deliver TVET functions as per their constitutional mandate. The project is being implemented by the Council for Technical Education and Vocational Training (CTEVT) at the federal level, by the Ministry of Social Development at the provincial level, and by municipalities within these provinces at the local level with technical support from Helvetas Nepal. Building on the experience of its phase one, the project has been supporting the governments to scale up and institutionalize work-based learning, which includes Dual VET- Apprenticeship, Training with OJT, and Workers' Further Training. Besides, the project has been providing career guidance to youths, and students in grades nine and ten.

Helvetas Nepal invites applications from committed and experienced Nepali citizens for the following position:

Position: Technical Coordinator: Monitoring & Evaluation (1)

Job Purpose: The Position will support the Province Manager in supporting the province governments (PGs) and local governments (LGs) in developing Yearly Plan of Operation (YPO) of the project, process, and compliance monitoring and reporting. The position provides technical assistance in the implementation of the monitoring and information system in the province PIU, Partner associations, and training providers as required. The position is also responsible for supporting PGs and LGs in developing their TVET strategy and including TVET Dual VET apprenticeship in their periodic and annual plan. The position is also equally responsible for collecting information and providing input for bi-yearly and yearly reports of the project and supporting Monitoring, Evaluation, Accountability, and Learning (MEAL) Specialist in developing knowledge products.

Required Education, Experience and Social Competence:

Master's degree in Development Studies, Social Science, Business Management, or in any relevant discipline. Minimum 5 years of working experience in project/program implementation with 3 years of working experience in planning and result monitoring with similar responsibilities. Prior experience in providing technical assistance to provincial and local governments will be an advantage. Commitment towards gender equality, social inclusion, and poverty reduction is a must.

Duty station: ENSSURE Provincial Project Support Unit (PPSU) in Koshi Province with an extensive field visit

Duration: Till 15 July 2025 with one year possibility of extension.

Salary and Benefits: As per rules and regulation of Helvetas Nepal

Application Procedures: Interested candidates who meet above requirements are requested to visit our website at <http://apply.helvetasnepal.org> and submit application through online portal. Detail job description is available on the website.

Any telephone enquiries/and or attempts to apply undue influence will result disqualification of candidates. Only short-listed candidates will be contacted for the selection process. Helvetas Nepal reserves the right to reject any or all applications without assigning any reasons.

Helvetas Nepal promotes workforce diversity and applies positive discrimination to candidates from discriminated groups (women, Dalit, Janajati, Madhesi/Terai, and other minority communities).

Deadline for submission of application: 16 March 2025